

EZEereg either on-line or by phone

On-line: www.ezeereg.com

Phone Registration: (520) 573-3933

**(Walk-In and mail-in are still accepted. Please mail to Senior Olympics
900 S. Randolph Way, Tucson, AZ 85716 or walk in registration to same address.)**

Please have the following items available:

- Client Code #
- Account Pin#
- Course Code#
- Visa/Mastercard/Discover credit or debit card

To obtain a client code and account PIN call (520) 791-4877 prior to logging into EZEereg.com. Please ensure we have a current address, phone number and email.

Browsing for Courses

- Click on the Activities tab
- Use the Course Barcode or Advanced Search.
- Click on one of the “Brochure Sections” listed and/or one of the “Brochure Subsections” to narrow your search for activities.
- Once you view a list of activities, you can further narrow your search by selecting a specific complex location in the **Complex** field or leave as “all”.

Search Tips

- Enter a course barcode in the **course number** field and click **Search**
- Enter a word or set of words in the **Keyword** field within **Advanced Search** and click **Search**
- The **Whole word** checkbox will limit the search to that exact keyword only

Viewing Details

About Activities:

- When browsing for Activities, click on the Activity Title to see details about that activity, as well as what courses are available.

About Courses:

- When viewing Activity Details, click on the Course Number or click the **Details** button to view more information about that specific course.

Registering for a Course

- Find the course you wish to register for and (while viewing the course details) click the **Add** button.
- When the **My Account** page appears, log in with your Login ID and Account PIN
- When the **My Basket** page appears, click on the Select a Client dropdown box and select the person in your account that you wish to register.
- Click on **Continue Shopping** to continue adding to **My Basket**.
- When finished, click on **Go to Checkout**.
- Enter your credit card information at the bottom of the **My Basket** page and click **Complete Transaction**.
- A receipt will be displayed if the registration is successful. Press **Print** to print the page.

If you have any questions, please call 791-4877